

Appendix “A” to Schedule 1 of By-Law 2008-118 Hobby, Boarding or Commercial Breeding Kennel License Application

This application is for:

- New Application
 Hobby Kennel
 Commercial Breeding Kennel
 Renewal
 Boarding Kennel

Section 1: Applicant Identification

Applicant Identification	Fill In the Area Below
Owner:	
Owners Mailing Address:	
Postal Code:	
Name of Kennel:	
Mailing Address of Kennel (If Different):	
Postal Code:	
Business Telephone No.:	
Home Telephone No.:	
Fax No.:	
Email or Website:	

Section 2: Complete the following if more than one registered owner with a different address. Attach separate sheet if necessary.

Owner #2 Identification	Fill In the Area Below
Owner #2 Name:	
Owner's Mailing Address:	
Postal Code:	
Business Telephone No.:	
Home Telephone No.:	
Fax No.:	
Email or Website:	

Section 3: Legal Description of Property on Which Kennel / Boarding Facility is to be operated on:

Lot:

Plan:

Concession:

Zoning:

Section 4: Site Plan

Site Plan Required for New Applications or for Renewal with Changes

Site Plan Attached to Application: Yes No

No Changes, Site Plan Previously Submitted:

***If No, please note that under the licensing by-law a site plan drawn to scale must be submitted showing the location of all buildings and structures on the subject**

property, including the location of all fencing, dog runs or facilities to be used for kennel/boarding purposes. The site plan must also specify the distance separating the kennel buildings, structures, dog runs and facilities from all property lines and all buildings, including residential buildings situated on or adjacent properties and any roadways. In addition, all new Boarding Kennels or new Commercial Breeding Kennels require Site Plan approval under the Planning Act.

Section 5: Processional Affiliation of Owner (or Operator)

C.K.C. No.:

Other (specify):

***In the case of a kennel for purebred dogs, proof of active membership in the Canadian Kennel Club or any other Association incorporated under the Animal Pedigree Act (Canada) or any similar National Association must be submitted to the Issuer of Licenses at the time of application.**

Section 6: Proof of Insurance

Certificate of Insurance Attached: Yes No*

***Proof of Insurance by way of a valid and up to date Certificate of Insurance showing a minimum limit of \$2,000,000 (Two Million Dollars) in General Liability adding the Township of Springwater as additional Insured must be submitted with all applications.**

Section 7: Clearance for License by O.S.P.C.A or Veterinarian

I _____ have inspected the subject property and facilities (or acceptable approval letter) and hereby certify that the application meets the Minimum Standards as set out in Schedule 1 of the Business Licensing By-law.

Ontario S.P.C.A or Veterinarian

Date

Section 8: Fee

Applicable License Fee Attached: Yes No

License will not be issued until the license fee is paid in full.

Section 9: The Following Documentation Must be Attached to Application Form

Item	Submitted	
Application Form	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Site Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Certificate of Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Canadian Kennel Club or Other Membership (Commercial Breeding Only)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OSPCA / Veterinary Clearance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
List of Dogs and Health Records	<input type="checkbox"/> Yes	<input type="checkbox"/> No
License Fee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sworn Declaration re: Animal Cruelty	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Septic Approval (New Applicant)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Finance Department Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Planning & Development Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Corporate Services / By-Law Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Passed Inspection	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 10: Complete the List below for ALL Dogs Being Kept on Your Property

#	Name	Breed	Age	CKC or other Registration	Proof of Current Rabies Vaccination
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					

#	Name	Breed	Age	CKC or other Registration	Proof of Current Rabies Vaccination
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Section 11: Applicant's Signature

Every Annual License issued pursuant to this Schedule shall expire on the Thirty First day of December in the year it was issued.

Section 11	Fill In the Area Below
Applicant's Signature:	
Date:	

This application may contain "Personal Information" as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information is collected pursuant to the Municipal Act, 2001 as amended. It will be used by the Township of Springwater to process this application to determine whether to issue a license, for administration of such license and for law enforcement purposes to ensure compliance with all applicable statutes, regulation and by-

laws. Questions about this collection should be directed to the Issuer of Licenses, 2231 Nursery Road, Minesing ON L9X 1A8 T 705-728-4784, Ext. 2015

License Fees

Every application shall be accompanied by the applicable license fees as follows:

Hobby Kennel	\$200.00
Boarding Kennel	\$200.00
Commercial Breeding Kennel	\$300.00