

## Road Naming Policy Township of Springwater

Approved: December 13, 2010	Department: Planning & Development
Effective: December 13, 2010	Subject: Road, Subdivision Naming
Next Review: December 2011	Policy Number: A09 Ro

### A. Authority

Council for the Township of Springwater identify that naming of roads and subdivisions for the municipality should be determined in a manner that incorporates local history, culture, and environmental features.

### B. Purpose

The purpose of the Road Naming Policy is to establish procedures for naming roads and subdivisions within the Township of Springwater.

### C. Scope

This policy applies to developers and staff with respect to naming of roads and subdivisions within the Township of Springwater.

### D. General

This policy shall be administered by the Planning and Development Department.

This policy shall be referred to as the 'Road Naming Policy'.

This policy shall replace all previous road naming and subdivision naming policies including the Road Naming Policy (Resolution No. 398/94, C14), Unique Street Naming Policy (Resolution No. 96/95, C12), Springwater Name Policy (Resolution No. 129/95, C5), Naming & Signage – Urban Settlement Areas & Rural Residential Areas, Naming & Signage – New Subdivisions, and Naming & Signage – Existing Subdivisions (Resolution No. 306/98), and Road Naming Coordinator (Resolution No. 398/2001, C9).

This policy shall come into force and effect on the date of passing.

This policy shall be reviewed annually.

## **E. Authority**

The authority for the Road Naming Policy shall be by the approval of the Council for the Township of Springwater.

## **Attachment A**

### **Procedures for the Road Naming Policy**

#### **A. Road Naming Coordinator**

The Planning and Development Coordinator, or designate, will be the Road Naming Coordinator. This role will be the designated contact between developers, other municipalities and those requesting information regarding road naming.

The Road Naming Coordinator will review all proposed street names to ensure that the proposed road name meets the road naming criteria, the 9-1-1 criteria, and other tasks as required.

The review of all proposed names for roads and subdivisions will be presented to the Planning Committee for approval.

#### **B. Road Naming**

Whenever possible, the naming of streets in the Township will be determined by reference to:

- i. The surnames of local pioneer families in the immediate vicinity of the proposed development of existing road;
- ii. The names of prominent former residents who contributed through community involvement / athletic / business acumen;
- iii. The names of local servicemen who made the ultimate sacrifice;
- iv. Any prominent geographic or other natural feature which makes a site unique or identifiable; or
- v. A historic name which once identified the location.

Developers are responsible for conducting the research necessary to establish an appropriate name for proposed roads and subdivisions.

Street names suggested by the developer shall be circulated to the Road Naming Coordinator for review. If needed, the Public Works and Fire and Emergency Services departments may also provide comment.

The duplication of names that are used in adjacent municipalities shall be avoided.

Consideration should be given to correct use of terminology as per Attachment B - Road Classifications.

Only one name is to be used for street naming throughout the whole Township. Where a similar name exists, a prefix or suffix may be used.

The name 'Springwater' is to be reserved for the Township of Springwater, not a road, street or subdivision.

## C. Subdivisions

### Existing Subdivisions

Any existing plan of subdivision may be named, renamed and/or signed by the property owner(s) subject to the following criteria:

1. The proposed name of the development shall not conflict with the name of any existing plan of subdivision within the Township of Springwater.
2. The proposed name of the development shall include the word "Subdivision" and should contain at least one of the following:
  - Name of the associated settlement area;
  - Name of historical significance to the area;
  - Name of a prominent topographical feature on or associated with the property;
  - Name of prominent person or property owner associated with the property; or
  - Name relating to the local flora or fauna.
3. Any and all signage displaying the name of the development shall be erected on private property at the expense of the property owner(s) and shall be subject to all necessary permit and/or approvals.
4. The nature, location and type of any proposed signage shall be reviewed by the Road Naming Coordinator, and shall be subject to any provisions in the Zoning By-law and/or Sign By-law.
5. It is the responsibility of the property owner(s) to provide, and pay for, any future maintenance for any such signage.

### New Subdivisions

New plans of subdivision shall have a name proposed by the developer and all signing shall be erected by the developer, subject to the following criteria:

1. The name of the development shall not conflict with the name of any existing plan of subdivision within the Township of Springwater.
2. The name of the development shall include the word "Subdivision" and should contain at least one of the following:
  - Name of historical significance to the area;
  - Name of a prominent topographical feature on or associated with the property;
  - Name of a prominent person of property owner associated with the property;
  - Name relating to the local flora or fauna;

- Name of the developer.
3. Any and all signage displaying the name of the development shall be erected on private property at the expense of the developer and shall be subject to the necessary permits and/or approvals.
  4. The nature, location and type of any proposed signage shall be reviewed by the Road Naming Coordinator, and shall be subject to any provisions in the Zoning By-law, the Sign By-law and/or subdivision agreement.
  5. It is the responsibility of the developer and/or property owner(s) to provide, and pay for, any future maintenance for any such signage.

## Attachment B Road Classifications

Classification		Characteristics
1	Street	A paved thoroughfare with or without sidewalks and buildings along one or both sides
2	Road	A way made for travelling between places, by automobile, horseback etc. or a highway
3	Avenue	Principle road, wide, often lined both sides with trees, running at right angles between streets
4	Crescent	Curved, like a crescent moon
5	Circle	Curved line where all points are equal from the centre point (access often by 'gate')
6	Way	Specific direction i.e. one-way
7	Boulevard	Broad roadway, often lined with grass and gardens (sometimes with grass and gardens in middle)
8	Square	An area bounded on all four sides by buildings
9	Court	A short street, often closed at one end
10	Lane	A narrow road or street, often single lane of traffic
11	Drive	No specific definition, but generally accepted as a roadway 'driven' through a difficult area
12	Terrace	Usually used to name the street in front of row houses which are called terraces
13	Parkway	A broad roadway, bordered or divided with plantings of trees, shrubs, and grass
14	Place	A square or court in a city, a short usually narrow street
15	Gate	A road or path, or entrance road
16	Heights	At a level above the others
17	Loop	Road with a sharp curve that almost comes back to itself
18	Quay	Pronounced key, a wharf, but also the road that joins a number of wharves together
19	Key	A place located to give access to or control of an area

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Resolution No. C 602-2010