

Township of Springwater
 Public Works Department
 1110 Highway 26, Midhurst, Ontario L0L 1X0
 705-728-4784 Ext 2012

Roll #:	4341-
Permit # (if applicable)	

PURSUANT TO ENTRANCE BY-LAW 2005-38, SCHEDULE B
 (see conditions on reverse)

Owner	
Name:	Phone:
Mailing Address:	
City/Town:	Postal Code:
Name of Authorized Agent:	Phone #:

Property Description:
Civic Address for Entrance:
Lot: _____ Plan: _____ Con: _____

Application to: (check one or more of the following to indicate proposed work)		
Construct: <input type="checkbox"/> New entrance <input type="checkbox"/> Temporary entrance <input type="checkbox"/> Additional entrance \$75.00 fee applicable for all new entrances.	Entrance surface to be: <input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete <input type="checkbox"/> Other	Alter existing Entrance by: <input type="checkbox"/> Changing use to residential <input type="checkbox"/> Changing use to commercial <input type="checkbox"/> Pave/Add permanent works <input type="checkbox"/> Change location or design <input type="checkbox"/> Remove existing
Stake location of proposed entrance at road side		

Acknowledgement: (To Be Completed by Owner)	
I have read the indemnity clause on reverse and will construct to Township Standards STD-D1	
_____	_____
Date	Owner Signature

Entrance Permit: (To Be Completed by Township)	
Initial Inspection Date: (MM-DD-YY)	Inspected by:
Culvert Required? Yes/No: If yes, complete the following:	
Length: _____ m Diameter: _____ mm Type: Galvanized Metal <input type="checkbox"/>	Gauge: 16 (1.6mm) <input type="checkbox"/>
	Other <input type="checkbox"/> 14 (2.0mm) <input type="checkbox"/>
Special Instruction to Owner:	

NOTE: Poured concrete and protection for culverts not acceptable.

Permit Approved	
_____	_____
Date: (MM-DD-YY)	Township of Springwater Director of Public Works or Designate

	Date:	Notice Sent Y/N	Date Notice Sent:
Follow-up Inspection:			
Final Inspection:			
By-law Infraction:			

Note: Culvert installation requirements attached hereto to Engineering Standard Drawing No. STD-D1
 Applicant: *This approval is issued under the authority vested in the Township of Springwater, Director of Public Works or Designate by By-law 2005-038 and regulations thereto.*

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BY-LAW NO. 2005-038, SCHEDULE "B"
ENTRANCE PERMIT CONDITIONS

1. This **Entrance Permit** is subject to all Municipal By-laws.
2. Work on the construction or alteration of an entrance must not be started before an Entrance Permit for the work has been issued by the Township.
3. Work on an installation or development for which a permit is granted must start within six months of the date of issue of the permit or the permit shall be void and shall be cancelled by the Township.
4. All works related to or forming a part of an entrance shall be carried out in accordance with the approved plans and specifications and subject to the approval of the Township. The Owner of the property shall bear all expense related thereto.
5. Trees, shrubs etc., on the right of way of a Township road must not be cut or trimmed without the permission of the Township and such cutting or trimming may only be done under the direct supervision of the Township or its duly authorized agent. Where it is necessary to cut or trim trees on property adjacent to a Township road, the applicant must make the necessary arrangements with the property Owners and must bear all expenses in connection therewith, including any damages occasioned as a result of such cutting or trimming.
6. Each entrance must be designed, constructed and maintained in a manner that prevents surface water from the entrance way and/or the adjoining property from being discharged via the entrance onto the Township road.
7. The applicant is responsible for the construction, marking and maintenance of the detours required and for maintaining safety measures for the protection of the public during the construction of any works in respect to an entrance.
8. The design and specifications of an entrance must not be changed without the approval of the Township of the Owner of a property desires to change the design on an entrance or odd curbs, gutter etc., an application to do so must be submitted to the Township for approval.
9. The use or purpose of an entrance must not be changed in a manner that changes the classification of the entrance. Improper use of an entrance may result in cancellation of the permit thereof. If the Owner of a property desires to change the classification of an entrance, an application to do so must be submitted to the Township for approval.
10. The Owner of a property served by an entrance shall maintain each entrance to his property in accordance with the requirements of the Township.
11. If there is an expiry date named on this permit and a further term is desired, an application for the renewal of the permit shall be made to the Township before the expiry date named in this permit. A further term may be approved or refused by the Township.
12. If this permit expires and is not renewed for any reason, all work constructed, maintained or operated under this permit shall, if the Township so requests, be removed without expense to the Township and the Township road shall be left in as good a condition as it was before the said works were installed or constructed.
13. This permit must not be assigned or transferred from one Owner to another. Each new permit is subject to the conditions applying at the time of issue.
14. An Entrance Permit may be cancelled at any time for breach of the regulations or conditions of the permit or for such reasons as the Township in its discretion deems proper.
15. If, during the life of this permit any By-laws or Regulations adopted with affect the rights and privileges herein granted, the said By-laws or Regulations shall be applicable to this permit from the date on which they came into force.
16. Entrance must be approved and cleared by the Director of Public Works (or designate?) before the issuance of any building permit (if applicable).