

2022 Schedule C – Building Permit and Related Fees/Services

Fees in this schedule shall be adjusted annually on January 1st of each year. This shall be done in accordance with the most recent twelve-month change in Statistics Canada quarterly Construction Price Statistics, when such statistic represents an increase.

Some factors that are taken into consideration when calculating your permit fees:

1. Which “class of work” applies to your project?
2. What is the total area of your proposed project?
3. Does your project include plumbing?
4. Is your project supported by a stand-alone septic system?

CLASS OF WORK	BASE PERMIT FEE	UNIT OF MEASURE	MIN / MAX (As applicable)	NOTES
Agricultural use				
Farm building	\$0.20	Per ft ²	Minimum \$149.00	For bona fide agricultural use only.
Commercial, Industrial and Institutional Use				
Group A - Assembly	\$1.24	Per ft ²	Minimum \$149.00	Church, theatre, TV studio, etc.
Group B - Care and Detention	\$1.88	Per ft ²	Minimum \$149.00	Hospice, hospital, nursing home etc.
Group D – Business and Personal Service	\$1.24	Per ft ²	Minimum \$149.00	Hair salon, legal/medical office etc.
Group E – Mercantile	\$1.24	Per ft ²	Minimum \$149.00	Store, shop, market, etc.
Group F – Industrial	\$0.58	Per ft ²	Minimum \$149.00	Gas station, factory, storage, warehouse.
Pool – Public use	SEE: Fee based on project construction value	SEE: Fee based on project construction value	SEE: Fee based on project construction value	Public pools
Portable Classroom	\$285.00	Unit	\$285.00	School boards only.

CLASS OF WORK	BASE PERMIT FEE	UNIT OF MEASURE	MIN / MAX	NOTES
Group C - Residential				
Accessory Structures	\$0.49	Per ft2	Minimum \$149.00	Carport, deck, porch, garage, lean-to, gazebo, shed, etc.
Addition	\$1.27	Per ft2	Minimum \$149.00	Residential dwelling only.
Certified Model review	\$259.00	Each	\$259.00	Residential dwellings only.
Finish basement	\$0.49	Per ft2	Minimum \$149.00	For basements not previously finished.
Dwelling – new	\$1.27	Per ft2	Minimum \$149.00	New house or multi-unit building.
Park Model Trailer	\$382.00	Per ft2	\$382.00	In campgrounds
Pool enclosures:				
• In-ground	\$300.00	Each	\$300.00	Private pools
• Hot tubs, above ground and temporary pools	\$113.00	Each	\$113.00	Private pools
Solar Panels	Based on construction value of project.		Maximum \$306.00	Maximum applies to Residential only

Fees based on construction value. (Includes designated structures, solar panels and all projects not otherwise determined by this By-law.)	
First \$1,000.00 of construction value	\$149.00
Each additional \$1,000.00 or part thereof, of construction value:	\$11.98

CLASS OF WORK	BASE PERMIT FEE	UNIT OF MEASURE	MIN / MAX	NOTES
Miscellaneous permits for all classes of work				
Change of Use – Building (Same as Review Rate)	\$135.00	Per hour	Minimum 1.5 hours	To review applicability of Section 10 of the Act.

CLASS OF WORK	BASE PERMIT FEE	UNIT OF MEASURE	MIN / MAX	NOTES
Miscellaneous permits for all classes of work - continued				
Change of Use – Septic (Same as Review Rate)	\$135.00	Per hour	Minimum 1.5 hours	To review potential reduction in performance level.
Demolition: 1. Architect or engineer is required under Division C - 1.2.2.3			Fees based on construction value	
2. Architect or engineer is NOT required under Division C – 1.2.2.3			\$192.00	
Minimum Permit Fee	\$149.00	Per permit	Unless otherwise determined by this By-law	
Plumbing (fixtures)	\$26.00	Per fixture	\$26.00	Sink, toilet, shower, dishwasher etc. including rough-in
Sewage System				
1. Repair	\$192.00	Per permit	\$192.00	See “Note 2”
2. Class 2 or 3 - New	\$192.00	Per permit	\$192.00	As applicable
3. Class 4 or 5 - New	\$764.00	Per permit	\$764.00	As applicable
4. Class 4 or 5 – Replacement	\$572.00	Per permit	\$572.00	As applicable
Solid fuel burning appliance (same as Review Rate)	\$135.00	Per hour	Minimum 1.5 hours	Wood/pellet stove, chimney, masonry fireplace, etc.
Temporary Tent	\$0.16	Per ft ²	\$149.00 Min. \$428.00 Max	Event tents (weddings etc.)
Related Fees, Deposits and Services				
Building Permit Maintenance Fee	\$59.00	Annual	\$59.00	Where permit remains open after two years.
Compliance Letters – regular service:				Mailed response within 15 business days of payment receipt
• Building Search	\$50.00	Each service	\$50.00	
• Septic Search	\$50.00	Each service	\$50.00	

Related Fees, Deposits and Services - continued				
Compliance Letters – Rush service: • Building Search • Septic Search (In line with Zoning)	\$100.00 \$100.00	Each service Each service	\$100.00 \$100.00	Faxed response within three business days of payment receipt.
Construction commenced prior to Permit Issuance	Fees doubled	Based on fees charged for project	Not applicable	All permit fees for project will be doubled.
Deposit – Lot Grade	\$2000.00 Or as per subdivision agreement	Per property	\$2000.00 Or as per subdivision agreement.	As applicable
Deposit – Re-inspection	\$380.00	Per permit	\$380.00	As applicable (based on site inspection rate)
Deposit – Tertiary Septic System	\$1500.00	Per permit	\$1500.00	As applicable
Inspection	See: Site Inspection			
Permit Renewal	\$382.00	Per permit	\$382.00	As applicable
Rebate – Residential Sprinkler system	Rebate of \$0.10 per square foot from the “Group C – Residential” project will be applied after certification of the system.			
Review by Building Assistant	\$59.00	Per hour	Minimum \$14.75	Routine disclosure, reports etc.
Review by Building Official	\$135.00	Per hour	\$135.00	Plan revision, additional review.
Septic Use Permit (obtain copy of)	\$32.00	Each	\$32.00	As applicable
Site Inspection	\$95.00	Each	Minimum \$95.00	As applicable

Notes:

1. Re-inspection deposit may be refunded when a building permit is deemed to be complete *including* a successful Final Inspection.
2. Sewage system “repair” means minor replacement of distribution stone or pipe or the replacement of a septic tank, but not a holding tank.

3. Applicable “Review rates” shall apply to Lot Grading review”, based on time spent conducting review.