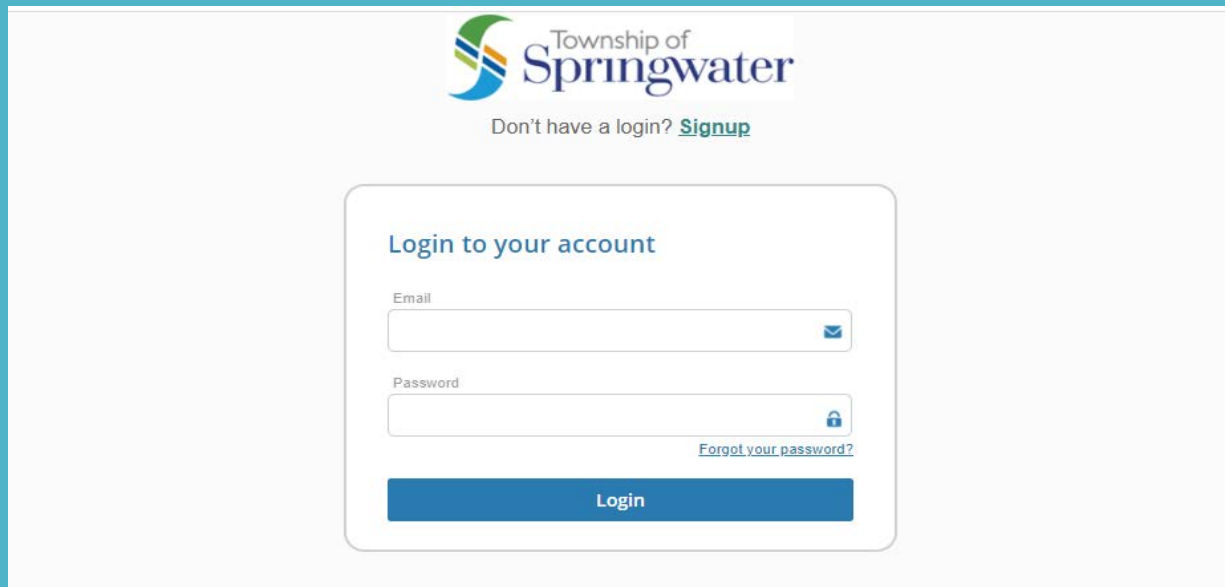


TOWNSHIP OF SPRINGWATER PERFECTMIND CUSTOMER RESOURCE GUIDE

Create/Manage an Account

STEP
ONE

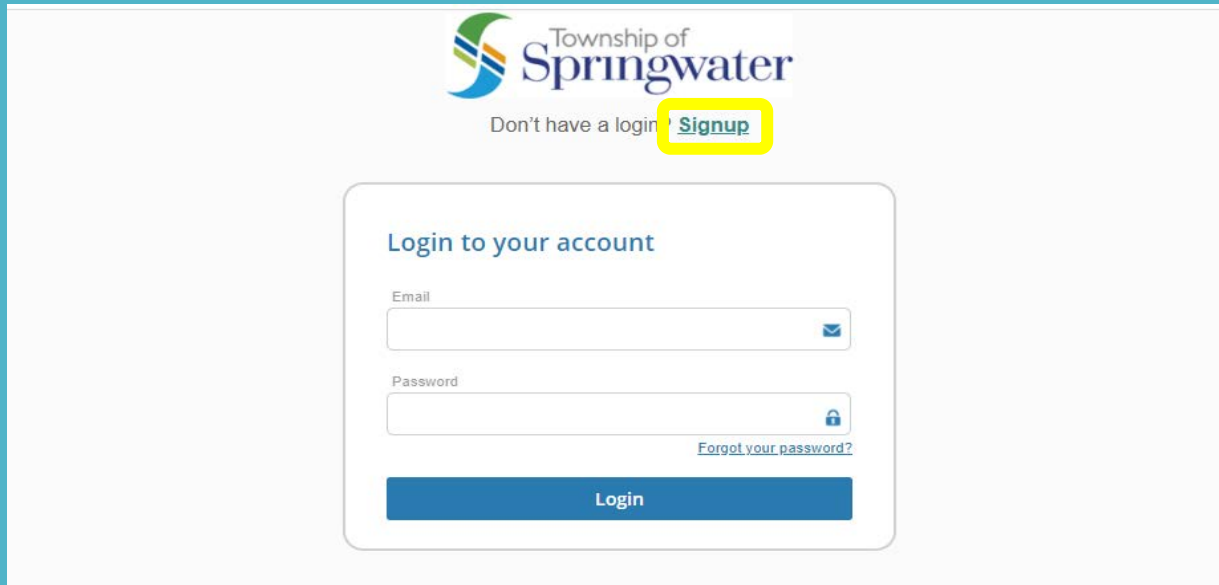
Log on to the Township of Springwater's Recreation registration system at townshipofspringwater.perfectmind.com



The screenshot shows the login page for the Township of Springwater. At the top center is the logo for the Township of Springwater, which consists of a stylized 'S' made of three curved lines in green, blue, and orange, followed by the text 'Township of Springwater'. Below the logo is the text 'Don't have a login? [Signup](#)'. The main content is a rounded rectangular box with the title 'Login to your account'. Inside this box, there are two input fields: 'Email' and 'Password'. The 'Email' field has a small envelope icon on the right side. The 'Password' field has a small lock icon on the right side. Below the 'Password' field is a link that says 'Forgot your password?'. At the bottom of the box is a blue button with the text 'Login'.

STEP
TWO

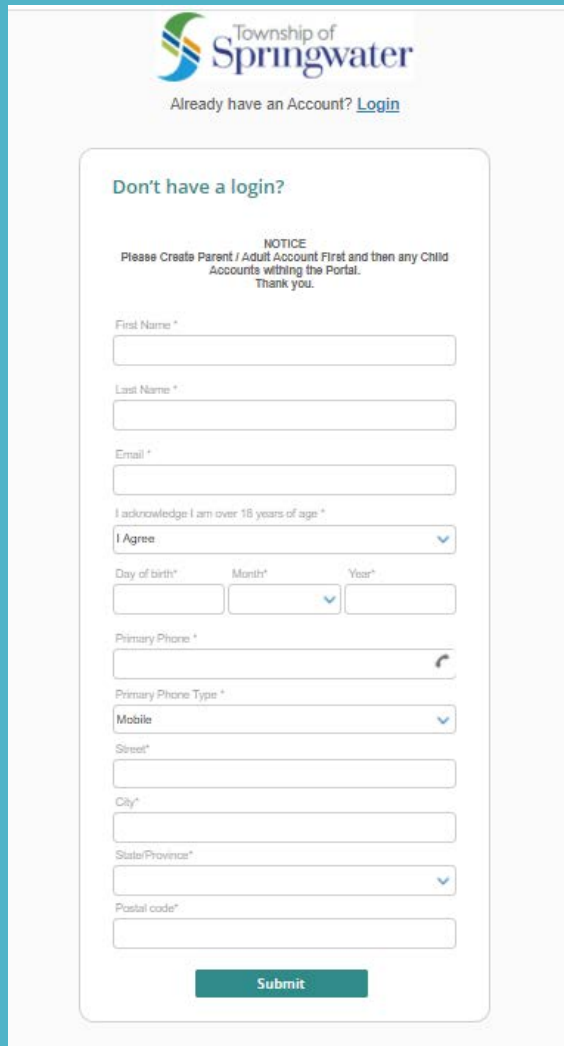
If you do not have an account, select the blue hyperlink that reads “Sign up”



The image shows a login page for the Township of Springwater. At the top center is the logo, which consists of a stylized 'S' made of three curved lines in green, blue, and orange, followed by the text 'Township of Springwater'. Below the logo, the text 'Don't have a login' is followed by a blue hyperlink 'Sign up' that is highlighted with a yellow rectangular box. Below this is a rounded rectangular box containing the login form. The form has the heading 'Login to your account'. It features two input fields: 'Email' with a small envelope icon to its right, and 'Password' with a small lock icon to its right. Below the password field is a blue hyperlink 'Forgot your password?'. At the bottom of the form is a solid blue button with the white text 'Login'.

STEP
THREE

Fill out all required information. Ensure you have reviewed and accepted the “Terms and Conditions”
When you are done, click “Submit”



The screenshot shows a registration form for the Township of Springwater. At the top left is the logo for the Township of Springwater, which consists of a stylized 'S' made of three curved lines in green, blue, and yellow, followed by the text 'Township of Springwater'. Below the logo is the text 'Already have an Account? [Login](#)'. The main form area is titled 'Don't have a login?' and contains a 'NOTICE' section with the text: 'Please Create Parent / Adult Account First and then any Child Accounts withing the Portal. Thank you.' Below the notice are several input fields: 'First Name *', 'Last Name *', 'Email *', a dropdown menu for 'I acknowledge I am over 18 years of age *' with 'I Agree' selected, three input fields for 'Day of birth*', 'Month*' (a dropdown), and 'Year*', a 'Primary Phone #' field with a phone icon, a 'Primary Phone Type #' dropdown menu with 'Mobile' selected, 'Street*', 'City*', 'State/Province*' (a dropdown), and 'Postal code*'. At the bottom of the form is a green 'Submit' button.

STEP
FOUR

You will automatically be logged in to your new account!
You will also be emailed a temporary password to your email from our vendor: communication@perfectmind.com

