

New Application (Annual) **Renewal (Annual)** **Temporary Licence**

Please be advised that no license shall be issued for any designated location within 300 metres of any restaurant or similar prepared food service establishment in the Township.

Applicant Information

Registered Name of Business:	
Name of Applicant:	
Mailing Address:	
Business Telephone Number:	
Cell Number:	
Email Address:	
Proposed location of Refreshment Vehicle:	

Property Information

Proposed location of Refreshment Vehicle:	
Property Owner(s) Name:	

Letter of permission attached: **Yes**

Refreshment Vehicle Information

Type of Vehicle: _____

Vehicle has commercial cooking equipment (deep fryer): **Yes** **No**

Please be advised that refreshment vehicles containing commercial cooking equipment such as deep fryers must meet NFPA 96 Standards.

Cooking Equipment

Cooking Equipment being used: Yes No

If yes, indicate type of equipment:

BBQ Fuel being used: _____ Deep fryer

Type of food being served:	
Days of operation:	
Hours of operation:	

Site Plan

A site plan is required for new applications or for a renewal with changes. Under the by-law a site plan drawn to scale must be submitted showing the location of all buildings and structures on the subject property.

Site plan attached to application: **Yes** **No**, site plan previously submitted

Proof of Insurance

Minimum of \$2,000,000 (Two million dollars) in commercial liability insurance naming the Township of Springwater as additional insured is required to be submitted with all license applications.

Certificate of Insurance attached: **Yes** **No**

License Fee

Annual License Fee	\$360.00
Temporary Event License Fee	\$50.00

Applicable license fee attached: **Yes** **No**

Please be advised that a license will not be issued until the fee is paid in full.

Additional Documentation – Other Agencies**Simcoe Muskoka District Health Unit**

All applicants are required to submit an annual inspection report from the local health unit.

Report attached: **Yes** **No**

County of Simcoe or Ministry of Transportation (MTO)

If the location of your refreshment vehicle is on a County road or a MTO road, approval from the appropriate road authority will be required.

Approval attached: **Yes** **No**

Suppression system inspection**Gas propane inspection****Springwater Fire & Emergency Services****Application Review**

As a review, please ensure that the following documentation has been submitted:

- Application Form
- Property Owner Approval Letter
- Site Plan (if new application or a renewal with changes)
- Certificate of Insurance
- Simcoe Muskoka District Health Unit (SMDHU) Annual Inspection Report
- County of Simcoe or MTO Approval (only applicable if on County or MTO road)
- Gas Propane Inspection by licensed installer (within the last 6 months)
- Other Systems Inspection (suppression, exhaust, etc.)
- Springwater Fire & Emergency Services Approval

Applicant's Signature

By signing below I understand that every annual license issued shall expire on the 31st day of December in the year it was issued. No refund will be given for a license that has

been issued. If a license has been lost or destroyed, a replacement fee may be charged.

I understand that an annual license may not be transferred to another property in the Township for the balance of the licensing year. If an operation changes ownership or a change in location has been made, a new application is required.

Applicant's Signature: _____ Date: _____

Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M56, as amended. Inquiries about the collection of personal information should be directed to the Township Clerk.