

The Corporation of the Township of Springwater

By-law 2022-005

A By-law to establish Fees and/or Charges for services or activities provided by the Township of Springwater and to repeal and replace By-law 2020-086, as amended

(Fees and Charges By-law)

Whereas pursuant to section 391 of the *Municipal Act, 2001*, provides that a municipality may pass by-laws imposing fees and/or charges for services;

And Whereas pursuant to section 69(1) of the Planning Act, R.S.O 1990, c. P. 13, provides that a Municipality may establish a tariff of fees for the processing of applications;

And Whereas the Council for the Corporation of the Township of Springwater passed By-law 2020-086 establishing the fees and/or charges for services and activities provided by the Township;

And Whereas it is deemed necessary to repeal and replace the Fees and Charges By-law 2020-086, as amended, and establish a new general fees by-law with the updated schedules, for the Corporation of the Township of Springwater.

Now Therefore the Council of the Corporation of the Township of Springwater enacts as follows:

- 1) That the fee structure of the Corporation of the Township of Springwater general fees for the various departments and organizations of the Township be attached hereto and shall form part of this By-law:

Department/Service	Schedule
Building Services	A
By-law Enforcement and Animal Control	B
Clerk's Office	C
Finance	D
Fire & Emergency Services	E
Recreation, Parks and Facilities	F
Planning Services	G
• Cash in Lieu of Parkland for Consents	G
• Severances Only	H
Public Works	I
Cemetery Services	J

- 2) That interest to be added to rates, fees and charges including any collection

costs that are due and unpaid after thirty (30) days be at the rate of 1.25% per month.

- 3) That no request by any person for any information, service or activity described in the Schedules will be processed or provided unless, and until the person requesting the information, service or activity has paid the applicable fee in the prescribed amount as set out in the Schedules attached to this By-law.
- 4) That should any part of this By-law, including any part of the Schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such section (Schedule) shall be construed as being severed here from, and the remainder of the By-law shall remain in full force and effect.
- 5) That By-laws, 2020-086 and 2021-026 and any other by-laws or part of by-laws inconsistent with this by-law are hereby repealed.
- 6) That the Fees and Charges for various Township Departments as set out in Schedules A - J attached hereto, and forming part of this By-law, are approved to be charged for the goods and services indicated.
- 7) That the use of credit cards for payment of large amounts relating to Development Charges, Deposits, and Planning Applications shall not be permitted, nor will credit card payment be accepted for any Township general fees which exceed \$500.00; and the said credit card limit will exclude payments for any Parks and Recreation Programs and payments through a third-party for Building Permits.

Read a First, Second and Third Time and Finally Passed this 19th day of January, 2022.



Don Allen, Mayor



Renée Ainsworth, Clerk

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "A" - BUILDING SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Administration Fees					
Building or Septic Compliance Letters	per document	E	\$50.00	\$50.00	(Re: Ontario Building Code, Sewage System, Regular Mail)
Building or Septic Compliance Letters - Rush	per document	E	\$100.00	\$100.00	(Re: Ontario Building Code, Sewage System, Rush – 24 hrs.)
Municipal Number Sign (Blade)	each	E	\$20.00	\$25.00	
Post	each	E	\$17.50	\$22.50	
Civic Address Assignment (when no post or blade provided)	each	E	\$2.50	\$2.50	

NOTE:

For Building permit fees, please refer to the Building Bylaw - 2018-033.

For Development charges/fees, please refer to the Development Charges Bylaw - 2021-117.

NOTE: CREDIT CARD PAYMENTS

The use of credit cards for payment of large amounts relating to Development Charges, Deposits, Planning Applications, and Building Permits is not permitted, nor will credit card payment be accepted for any Township general fees which exceed \$500.00.

The above-noted credit card limit excludes payments for any Parks and Recreation programs.

Building permit fees and development charges/fees can be paid by credit card through CityView via Paymentus. Third party convenience fees apply.

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "B" - BY-LAW ENFORCEMENT AND ANIMAL CONTROL**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Animal Licensing					
Altered Dog	per dog	E	\$20.00	\$20.00	From date of purchase for one full year
Unaltered Dog	per dog	E	\$25.00	\$25.00	From date of purchase for one full year
Service Dogs			No Charge	No Charge	Registration is required
Dangerous Dog (Under Section 5)	per dog	E		\$200.00	From date of purchase for one full year
Replacement Tags	each	E	\$7.00	\$7.00	
Animal Control (Staff when on duty - Devlin Farm and Rescue afterhours)					
Animal Control - Pick up	per animal	T	\$225.00	\$225.00	
Devlin Farm and Rescue - Pound Fees					
Daily Boarding	per animal, per day/night	T		\$35.00	To a maximum of 7 days for dogs
Euthanize and Disposal Fee	per animal	T		\$550.00	
Quarantine Fee	per animal, per day	T		\$85.00	
Disposal Fee	per animal	T		\$200.00	
Rabies Suspect/Isolation	per animal	T		\$85.00	For a 10 day period
Special Assessment - Including vet expenses, etc.	as necessary				All costs incurred

NOTE: CREDIT CARD PAYMENTS

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "C" - CLERKS OFFICE**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Administration Fees					
Commissioning	each	E	\$10.00	\$10.00	
Application under Line Fences Act	per application	E	\$300.00	\$300.00	
Burial Permits	each	E	\$10.00	\$10.00	
Other General Services					
Service Time (File search, copy, print)	per hour	T	\$30.00	\$30.00	\$7.50 / 15 Min
Photocopies	per page	T	\$ 0.25 + applicable time	\$ 0.25 + applicable time	First ten copies free
Colour Copies - Plotter Printer (oversized printing)	per page	T	\$5.00	\$5.00	Plus applicable service time
History Books - Resident fee	per book	T	\$15.00	\$15.00	Staff have the authority to reduce the fee for the "A History of Vespra Township" book for special events
History Books - Non- resident fee	per book	T	\$30.00	\$30.00	

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "D" - FINANCE**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Administration					
Tax Certificate	per request	E	\$50.00	\$50.00	Mailed within 5 to 7 business days
Tax Certificate - RUSH	per request	E	\$100.00	\$100.00	Mailed within 1 to 2 business days
Returned Item - Cheque or Pre-authorized withdrawal	per item	E	\$20.00	\$20.00	
Current or Previous Owner Taxation Search Fee	per hour	E	\$30.00	\$30.00	Not included in FOI request
Additional copy of Receipt	per receipt	E	\$10.00	\$10.00	
Additional copy of Bill (Property Tax and/or Water & Wastewater)	per copy	E	\$10.00	\$10.00	
Statement of Account	per statement	E	\$10.00	\$10.00	
Add unpaid balance to property tax roll (Utility and/or A/R)	per item	E	\$10.00	\$10.00	
Mortgage Company Account Administration Fee	per account, per billing	E		\$7.00	Per property tax account, interim and final tax bills
New Water/ Wastewater Account					
Setup New Water/ Wastewater Account	per account	E	\$25.00	\$25.00	
Miscellaneous					
Garbage Bag Tags	per package	E	\$15.00	\$15.00	As Per County of Simcoe
Property Tax Sale Fees	As Applicable		Actual Cost	Actual Cost	100% Recoverable - fees charged as per current 3rd Party provider

NOTE: CREDIT CARD PAYMENTS

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "E" - FIRE & EMERGENCY SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Administration					
Request for Fire Report	each	E	\$60.00	\$60.00	
Letters of Compliance - Residential	each	E	No Charge	No Charge	
Letters of Compliance - Commercial/Industrial Inspection under 20,000 sq. feet	each	E	\$80.00	\$80.00	
Letters of Compliance - Commercial/Industrial Inspection over 20,000 sq. feet	each	E	\$160.00	\$160.00	
Service Time	15 min	E	\$7.50	\$7.50	File search, copy, print, mapping and like services
	per hour	E	\$30.00	\$30.00	
Photocopies	per page	T	\$ 0.25 + applicable time	\$ 0.25 + applicable time	First 10 pages free
Solar projects - Application Review	per application	E	\$1,000.00	\$1,000.00	
Emergency Response					
Fire Watch	each	E	Current MTO Rate	Current MTO Rate	
Special Event Coverage	each	E	Current MTO Rate	Current MTO Rate	
Emergency Services on Roadways	each	E	Current MTO Rate	Current MTO Rate	
Fire Apparatus on Standby	each	E	Current MTO Rate	Current MTO Rate	
Open Air Extinguishment	each	E	Current MTO Rate	Current MTO Rate	
Emergency Services on Waterways	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Emergency Services on Railways	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Emergency Services on Trails	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Specialized Equipment or Services	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Hazmat Response	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Technical Rescue	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Elevator Rescue 1st event in year	each	E	No Charge	No Charge	
Elevator Rescue 2nd event in year	each	E	No Charge	No Charge	
Elevator Rescue 3rd event in year	each	E	\$300.00	\$300.00	
Each Elevator Rescue after the 3rd event in a year	each	E	Current MTO Rate	Current MTO Rate	
Fire Alarm 1st event in a year	each	E	No Charge	No Charge	
Fire Alarm 2nd event in a year	each	E	No Charge	No Charge	
Fire Alarm 3rd event in a year	each	E	\$300.00	\$300.00	
Each Fire Alarm After the 3rd Alarm in a year	each	E	Current MTO Rate	Current MTO Rate	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "E" - FIRE & EMERGENCY SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Services provided in response to HydroOne Power Distribution and service delivery lines	each	E	Current MTO Rate	Current MTO Rate	
Natural Gas Distribution/ Service delivery Hazards	each	E	Current MTO Rate	Current MTO Rate	
Inspections / Prevention Training					
Fire Prevention Residential Inspections	each	E	No Charge	No Charge	
Fire Prevention Commercial Inspections	each	E	No Charge	No Charge	
Fire Prevention Industrial Inspections	each	E	No Charge	No Charge	
Fire Prevention Institutional Inspections	each	E	No Charge	No Charge	
Residential Inspection - Under 12 Units	each	E	\$80.00	\$80.00	
Day Care / Foster Home Inspections	each	E	\$80.00	\$80.00	
Show / Event Inspections	each	E	No Charge	No Charge	
Plans Examination	per hour	E	\$50.00	\$50.00	
Propane Plan Review, First Time	per hour	T	\$80.00	\$80.00	Plus any cost for a peer review
Propane Plan Review, Additional Review	each	T	Cost Recovery + admin fee	Cost Recovery + admin fee	
Liquor License Inspection	each	T	\$80.00	\$80.00	Plus any cost for a peer review
Fire Extinguisher Training	each	T	Cost Recovery	Cost Recovery	
Training Other Agencies	each	T	Cost Recovery	Cost Recovery	
Air Bottles Refill for Outside Agency	each	T	Cost Recovery	Cost Recovery	
Respiratory FIT Testing	per person	E	\$30.00	\$30.00	Per person cost is for SCBA Mask FIT test OR particulate mask
Permits					
Fireworks Permit	per permit		No Charge	No Charge	
Burn Permit - Recreational	per permit	E	\$15.00	\$15.00	
Burn Permit - Open Air	per permit	E	\$15.00	\$15.00	
Burn Permit - Open air from clear cutting	per 1/2 hectare or part thereof	E	\$200.00	\$200.00	
Burn Permit - Open air for lot clearing	part thereof	E	\$100.00	\$100.00	
Attendance					
For Attendance where no permit issued	per visit	E	\$75.00	\$75.00	
For Attendance where failed to supervise Open Burning	per visit	E	\$75.00	\$75.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "E" - FIRE & EMERGENCY SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
For Attendance where failed to have adequate water or tools to contain fire	per visit	E	\$75.00	\$75.00	
For Attendance where burning unauthorized material	per visit	E	\$100.00	\$100.00	
For Attendance where Open Burning not permitted	per visit	E	\$100.00	\$100.00	
For attendance where failed to supervise recreational fire	per visit	E	\$75.00	\$75.00	
For attendance where failed to have adequate means to extinguish recreation fire	per visit	E	\$75.00	\$75.00	
For attendance at recreational fire during fire ban	per visit	E	\$75.00	\$75.00	
For attendance at recreational fire where size of fire exceeds established guideline	per visit	E	\$75.00	\$75.00	
For attendance of each fire apparatus as determined needed to attend and extinguish or control Open Burning			Current MTO Highway rates	Current MTO Highway rates	
For attendance of each fire apparatus as determined needed to attend and extinguish or control Recreational Fire			Current MTO Highway rates	Current MTO Highway rates	

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
ELMVALE ARENA					
Ice Rental Rates					
Minor Groups Prime	per hour	T	\$181.07	\$186.50	Proposed fees - effective for 2021-2022 season
Minor Groups Non-Prime	per hour	T	\$139.79	\$143.98	Proposed fees - effective for 2021-2022 season
Adult Groups	per hour	T	\$233.69	\$240.70	Proposed fees - effective for 2021-2022 season
Non-Resident Adult	per hour	T	\$243.23	\$250.53	Proposed fees - effective for 2021-2022 season
Daytime (Monday - Friday 8:00 am to 4:00 pm)	per hour	T	\$89.75	\$92.44	Proposed fees - effective for 2021-2022 season
Additional Fees:					
Snack Bar includes utilities	per month	T	\$450.00	\$450.00	7 month contract - contract to be reviewed upon reopening
Pro Shop	per month	T	\$100.00	\$100.00	
Minor Hockey Lockers	per locker/ per year	T	\$15.00	\$15.00	
Elmvale Skating Club Storage	per year	T	\$75.00	\$75.00	
Family Skating (Every Sunday starting mid-October)					
Adults	per session	T	\$3.00	\$3.00	
High School Students	per session	E	\$2.00	\$2.00	
Children	per session	E	\$1.00	\$1.00	
Arena Floor					
Youth Ball Hockey	per hour	E	\$47.75	\$47.75	
Adult Ball Hockey	per hour	T	\$58.35	\$58.35	
Daily Rental	per day	T	\$663.06	\$663.06	
Two Consecutive Day Event	per event	T	\$795.68	\$795.68	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Advertising Rates					
4' x 8' wall sign	per year	T	\$175.00 - \$200.00	\$175.00 - \$200.00	
32" x 8' wall sign (South & West Wall)	per year	T	\$175.00	\$175.00	
Arena Boards	per year	T	\$350.00	\$350.00	
Zamboni (Left side, Right side or Front)	per year	T	\$750.00	\$750.00	
Zamboni (entire machine)	per year	T	\$2,000.00	\$2,000.00	
Lobby	per year	T	\$150.00	\$150.00	
Digital Message Board	per month	T	\$100.00	\$100.00	
Ice Logos	per year	T	\$750.00	\$750.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
FACILITY/SITE RENTALS - to be reviewed with reopening plan and protocols coming out of Covid.					
Anten Mills Community Centre					
Weekends (Friday - Sunday) - Licensed Event	per day	T	\$200.00	\$200.00	
Hall Rental - Full Day	per day	T	\$150.00	\$150.00	
Hall Rental - Hourly	per hour	T	\$30.00	\$30.00	Minimum 2 hour rental
All Inclusive day	per day	T	\$180.00	\$180.00	Includes: Hall, Outdoor Rink, Playground, Pavilion, Baseball Diamond
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Doran Park					
Park Pavilion	per event	T	\$60.00	\$60.00	inline with other pavilion rentals
Youth Sports Pavilion Permit	per hour	E	\$9.52	\$9.52	Fee applicable for sports leagues and associations operating in the Township that provide the program primarily to residents.
Elmvale Community Hall					
Weekends (Friday - Sunday)	per day	T	\$450.00	\$450.00	
Weekday day rental	per day	T	\$275.00	\$275.00	(includes Elmvale BIA Events)
Non-Profit Weekday	per day	T	\$150.00	\$150.00	
Hall Rental - Hourly	per hour	T	\$45.00	\$45.00	Minimum 2 hour rental
Fitness/Instructional Rental	per hour	T	\$30.00	\$30.00	Minimum 4 week commitments for rental
Auctions - Janitor	per hour	T	\$30.00	\$30.00	
Day Before Set-up (Night before 6pm - 11pm)	per day	T	\$100.00	\$100.00	
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Grenfel Community Centre					
Weekends (Friday - Sunday) - Licensed Event	per day	T	\$200.00	\$200.00	
Hall Rental - Full Day	per day	T	\$150.00	\$150.00	standard day rate
Hall Rental - Hourly	per hour	T	\$30.00	\$30.00	Minimum 2 hour rental
Park Pavilion	per event	T	\$60.00	\$60.00	inline with other pavilion rentals
Youth Sports Pavilion Permit	per hour	E	\$9.52	\$9.52	Fee applicable for sports leagues and associations operating in the Township that provide the program primarily to residents.
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Heritage Park					

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Pavilion - Resident	per event	T	\$60.00	\$60.00	inline with other pavilion rentals
Pavilion - Non-resident	per event	T	\$75.00	\$75.00	
Amphitheatre - Resident	per event	T	\$25.00	\$25.00	
Amphitheatre - Non-resident	per event	T	\$35.00	\$35.00	
Amphitheatre - Hydro	per event	T	\$10.00	\$10.00	
Hillsdale Community Centre					
Weekends (Friday - Sunday) - Licensed Event	per day	T	\$200.00	\$200.00	
Hall Rental - Full Day	per day	T	\$150.00	\$150.00	
Hall Rental - Hourly	per hour	T	\$30.00	\$30.00	Minimum 2 hour rental
Park Pavilion	per event	T	\$60.00	\$60.00	inline with other pavilion rentals
Youth Sports Pavilion Permit	per hour	E	\$9.52	\$9.52	Fee applicable for sports leagues and associations operating in the Township that provide the program primarily to residents.
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Midhurst Community Centre					
Licensed Event	per day	T	\$250.00	\$250.00	
Hall Rental - Full Day (unlicensed event)	per day	T	\$150.00	\$150.00	
Hall Rental - Hourly	per hour	T	\$30.00	\$30.00	Minimum 2 hour rental
Wedding	per day	T	\$425.00	\$425.00	
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Minesing Community Centre					
Regular Rental (Wedding, Buck & Doe, Licensed Event)	per event	T	\$360.00	\$360.00	
Decorating / setup fee	per event	T	\$100.00	\$100.00	
Hall Rental - Full Day	per day	T	\$150.00	\$150.00	
Hall Rental - Hourly	per hour	T	\$45.00	\$45.00	Minimum 2 hour rental
Fitness/Instructional Rental	per hour	T	\$30.00	\$30.00	Minimum 4 week commitments for rental
Local School & Church Group	per event	T	\$75.00	\$75.00	
Bowling Alley	per event	T	\$100.00	\$100.00	4 Lanes
Pavilion	per day	T	\$60.00	\$60.00	inline with other pavilion rentals

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Youth Sports Pavilion Permit	per hour	E	\$9.52	\$9.52	Fee applicable for sports leagues and associations operating in the Township that provide the program primarily to residents.
Youth Group Sleepovers	per event	T	\$200.00	\$200.00	Girl Guide or Scouts Only - evening and next morning
Refundable Security Deposit	per event	E	\$150.00	\$150.00	
Springwater Room (Elmvale Arena)					
Regular Rental Mon-Fri	per day	T	\$225.00	\$225.00	
Regular Rental Fri - Sun	per day	T	\$300.00	\$300.00	
In Conjunction with Ice/Floor Rental	per day	T	\$175.00	\$175.00	
Fitness/Instructional Rental	per hour	T	\$30.00	\$30.00	Minimum 4 week commitments for rental
Birthday Party	per hour	T	\$30.00	\$30.00	Minimum 2 hours, includes skating for 10 Children
Refundable Security Deposit	per event	E	\$150.00	\$150.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
DAY CAMPS - all camp pricing reviewed upon program planning - established in early 2022					
Summer Quest Camp					
Summer Quest, Regular Week	per week	E	\$180.00	Rates determined based on activity cost, staffing costs	Ages 5 - 12 years
Summer Quest, Short Week	per week	E	\$140.00		
Specialty Camps - pricing based on costs for trips, transportation and staffing					
Specialty Camp - Youth Leadership Camp	per 2 weeks	E	\$220.00	\$220.00	Ages 13 - 15 years
Specialty Camp - Junior Golf Camp	per week	E	\$195.00	\$195.00	Ages 8 - 13 years
Specialty Camp - Hockey Camp	per 2 weeks	E	\$220.00	\$220.00	Ages 7 - 12 years
Specialty Camp - Mad Scientists Camp, Short Week	per week	E	\$170.00	\$170.00	Ages 6 - 12 years
Specialty Camp - Sports Camp	per week	E	\$180.00	\$180.00	Ages 7 - 12 years
Specialty Camp - Arts and Crafts Camp	per week	E	\$180.00	\$180.00	Ages 6 - 12 years
Extended Care - Before or After	per child/ per week	E	\$25.00	\$25.00	
Lunch	per child/ per week	E	\$6.00 to \$15.00	\$6.00 to \$15.00	Non-refundable
Administration fee for cancellation	per refund	E	\$20.00	\$20.00	
Winter Break Camps - will need to assess based on guidelines in place at the time - likely to increase					
Winter Camps	per day	E	\$40.00	\$40.00	will be established based on programming and staffing costs
Winter Camps - All 4 days at once	4 days	E	\$185.00	\$185.00	
Administration fee for cancellation	per refund	E	\$20.00	\$20.00	
March Break Camps - will need to assess based on guidelines in place at the time - likely to increase					
March Break Quest Camp	per day	E	\$40.00	\$40.00	Ages 5 - 12 years
March Break Quest Camp - All 5 days at once	5 days	E	\$185.00	\$185.00	
Administration fee for cancellation	per refund	E	\$20.00	\$20.00	
OTHER PROGRAMS					
Adult Fitness Programs					
Adult Program, 10 sessions	per program	T	\$75.00	\$75.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Adult Program, 5 week duration	per program	T	\$37.50	\$37.50	
Older Adult (55+) Program, 10 sessions	per program	T	\$65.00	\$65.00	
Flexible 5 Class Pass	5 Sessions	T	\$40.00	\$40.00	Available for Older Adult Classes - may not be available again
Ball Hockey					
Ladies League	per program	T	\$90.00	\$90.00	
Kids League	per program	E	\$65.00	\$65.00	Ages 4 - 12

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
FIELD RENTAL FEES					
Soccer Fields - need weekend and or hourly rates under review					
A.M. or P.M. Youth Soccer	per pitch	E	\$47.62	\$47.62	AM Rental 8:00 am to 12 noon PM Rental 1:00 pm to 5:00 pm
A.M. or P.M. Adult Soccer	per pitch	T	\$71.48	\$71.48	
Evening Rental Youth	per pitch	E	\$15.87/hr	\$15.87/hr	
Evening Rental Adult	per pitch	T	\$23.82/hr	\$23.82/hr	
Youth Soccer Tournament	per pitch	E	\$178.55	\$178.55	
Adult Soccer Tournament	per pitch	T	\$220.21	\$220.21	
School Soccer Tournament	per pitch	T	\$119.04	\$119.04	
Additional Lining for Tournaments (plus paint supply costs)	per pitch	T	\$15.00	\$15.00	paint costs determined at beginning of season
Community Sports Fields (unlit, unlined)	per field	T		\$9.52	
Baseball Diamonds					
Tree Nursery Sports Park - will be reviewing all comp rates in coming months					
Evening Rental Youth - 5:30pm-8:00pm	per diamond	E	\$23.80	\$23.80	
Evening Rental Adult - 5:30pm-8:00pm	per diamond	T	\$89.27	\$89.27	
Evening Rental Youth - 8:00pm-11:00pm	per diamond	E	\$35.71	\$35.71	
Evening Rental Adult - 8:00pm-11:00pm	per diamond	T	\$113.08	\$113.08	
Doran Park					
Evening Rental Youth - 5:30pm-8:00pm	per diamond	E	\$23.80	\$23.80	
Evening Rental Adult - 5:30pm-8:00pm	per diamond	T	\$89.27	\$89.27	
Evening Rental Youth - 8:00pm-11:00pm	per diamond	E	\$35.71	\$35.71	
Evening Rental Adult - 8:00pm-11:00pm	per diamond	T	\$113.08	\$113.08	
Hillsdale Diamond					
Evening Rental Youth - 5:30pm-8:00pm	per diamond	E	\$23.80	\$23.80	
Evening Rental Adult - 5:30pm-8:00pm	per diamond	T	\$89.27	\$89.27	
Evening Rental Youth - 8:00pm-11:00pm	per diamond	E	\$35.71	\$35.71	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Evening Rental Adult - 8:00pm-11:00pm	per diamond	T	\$113.08	\$113.08	
Intermediate Diamonds (no lights)					
Evening Rental Youth	per diamond	E	\$9.52/hour	\$9.52/hour	Fee applicable for sports leagues and associations operating in the Township and provide the program primarily to residents.
Evening Rental Adults	per diamond	T	18.00/hour	18.00/hour	
Tournaments (all diamonds) - suggestion to remove two day discount					
One Day Tournament - Youth	per diamond	E	\$89.27	\$89.27	
Two Day Tournament - Youth	per diamond	E	\$178.55	\$178.55	2 consecutive days
One Day Tournament - Adult	per diamond	T	\$208.31	\$208.31	
Two Day Tournament - Adult	per diamond	T	\$297.05	\$297.05	2 consecutive days
Extra Fees					
Bases only	per diamond	T	\$15.00	\$15.00	
Bases/Lining	per diamond	T	\$25.00	\$25.00	
Extra Grooming/Lining	per diamond	T	\$20.00	\$20.00	

NOTE: CREDIT CARD PAYMENTS

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "G" - PLANNING SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Official Plan (hardcopy)	per document	E	\$50.00	\$50.00	Rush fee \$100 per request
Zoning By-law (hardcopy)	per document	E	\$50.00	\$50.00	Rush fee \$100 per request
Official Plan Amendment					
Major-associated with Subdivision	per application	E	\$7,000.00	\$7,000.00	
Minor-site specific	per application	E	\$3,000.00	\$3,000.00	
Zoning By-law Amendment					
Major	per application	E	\$3,000.00	\$3,000.00	
Minor-site specific	per application	E	\$1,500.00	\$1,500.00	
Lifting of Holding Provision	per application	E	\$500.00	\$500.00	
Temporary Use By-Law	per application	E	\$1,500.00	\$1,500.00	
Extension of Temporary Use	per application	E	\$500.00	\$500.00	
Model Home Agreement	per application	E	\$2,500.00	\$2,500.00	
Temporary Second Dwelling Units (Replacement Dwellings)	per application	E	\$500.00	\$500.00	
Site Plan Agreement					
Major (Over 10,000 m2)	per application	E	\$5,000.00	\$5,000.00	
Minor (Up to 10,000 m2)	per application	E	\$2,500.00	\$2,500.00	
Amendment to Existing Agreement:					
Major	per application	E	\$1,000.00	\$1,000.00	
Minor	per application	E	\$500.00	\$500.00	
Subdivision					
Time of Application	per application	E	\$5,000.00	\$5,000.00	Plus \$150 per unit over 20 units to a maximum of \$30,000
Time of Agreement/Clearance of Draft Plan Conditions	per application	E	\$5,000.00	\$5,000.00	Plus \$150 per unit over 20 units to a maximum of \$30,000
Redline Revision	per application	E	\$2,000.00	\$2,000.00	
Extension of Draft Plan Approval	per application	E	\$1,000.00	\$1,000.00	
Part Lot Control	per application	E	\$2,500.00	\$2,500.00	
Committee of Adjustment					
Consent	per application	E	\$1,100.00	\$1,100.00	
Minor Variance	per application	E	\$1,000.00	\$1,000.00	
Deferral Request	per application	E	\$250.00	\$250.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "G" - PLANNING SERVICES**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Validation of Title	per application	E	\$500.00	\$500.00	
Miscellaneous Fees					
Plan of Condominium	per application	E	\$4,000.00	\$4,000.00	
Preliminary Development Application	per application	E	\$400.00	\$400.00	
Pre-consultation	per application	E	\$250.00	\$250.00	
Telecommunications Tower Application	per application	E	\$1,500.00	\$1,500.00	
Foreclosure or Exercise of Power of Sale in a Mortgage	per application	E	\$400.00	\$400.00	
Zoning Compliance Letter	per request	E	\$50.00	\$50.00	Rush fee - \$100 per request
Commercial License Compliance Letter	per request	E	\$50.00	\$50.00	Rush fee - \$100 per request
Subdivision Compliance Letter	per request	E	\$50.00	\$50.00	Rush fee - \$100 per request
Septic Review (Tech. Review for Planning Application)	per application	E	\$100.00	\$100.00	

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "H" - CASH IN LIEU OF PARKLAND FOR CONSENTS AND SEVERANCES ONLY**

Lot Location	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Anten Mills	per lot	E	\$ 9,500.00 or 5% of appraised value	\$ 9,500.00 or 5% of appraised value	Resolution No. C367-2016
Centre Vespra	per lot	E	\$ 10,500.00 or 5% of appraised value	\$ 10,500.00 or 5% of appraised value	
Elmvale	per lot	E	\$ 4,250.00 or 5% of appraised value	\$ 4,250.00 or 5% of appraised value	
Hillsdale	per lot	E	\$ 5,500.00 or 5% of appraised value	\$ 5,500.00 or 5% of appraised value	
Midhurst	per lot	E	\$ 9,500.00 or 5% of appraised value	\$ 9,500.00 or 5% of appraised value	
Minesing	per lot	E	\$ 4,250.00 or 5% of appraised value	\$ 4,250.00 or 5% of appraised value	
Phelpston	per lot	E	\$ 5,500.00 or 5% of appraised value	\$ 5,500.00 or 5% of appraised value	
Snow Valley	per lot	E	\$ 10,500.00 or 5% of appraised value	\$ 10,500.00 or 5% of appraised value	
Rural Lots Under 0.5 Acres	per lot	E	\$ 3,000.00 or 5% of appraised value	\$ 3,000.00 or 5% of appraised value	
Rural Lots Over 0.5 Acres	per lot	E	\$ 6,500.00 or 5% of appraised value	\$ 6,500.00 or 5% of appraised value	
Commercial/Industrial/Other Lot Creation (Consent)					
Township-wide	per lot	E	2% of appraised value	2% of appraised value	Resolution dated July 6, 2016
Development/Redevelopment (Site Plan)*					
Residential	per lot	E	5% of appraised value	5% of appraised value	Resolution No. C263-2019
Commercial/Industrial/Other	per lot	E	2% of appraised value	2% of appraised value	

* Where no previous parkland contribution has been made.

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "I" - PUBLIC WORKS**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Entrance Permit - New	per permit	E	\$75.00	\$75.00	
Entrance Permit - Revision	per permit	E	no charge	no charge	
Excess Load Permit					
a) Single Move Permit	per permit	E	\$50.00	\$50.00	
b) Annual Permit	per permit	E	\$300.00	\$300.00	
c) Special Annual Permit	per permit	E	\$300.00	\$300.00	
Cut & Fill Permit					
Permitted Works less than 1000 m3	per permit	E	\$125 + \$0.80/m3	\$125 + \$0.80/m3	(Maximum \$925)
Permitted Works between 1000 m3 and 5000m3	per permit	E	\$250 + \$0.70/m3	\$250 + \$0.70/m3	(Maximum \$3,750)
Permitted Works between 5000 m3 and 10,000m3	per permit	E	\$500 + \$0.60/m3	\$500 + \$0.60/m3	(Maximum \$6,500)
Permitted Works greater than 10,000 m3	per permit	E	\$1750 + \$0.50/m3	\$1750 + \$0.50/m3	(Maximum \$15,000)
Expired permit renewal	per permit	E	\$200.00	\$200.00	
Engineering Site Inspection	per inspection	E	\$250.00	\$250.00	(post application approval)
Any legal, engineering, hydrology, hydrogeology, environmental, and landscape consultants required to be retained by the Township	per permit	E	Actual cost plus a 15% administrative charge	Actual cost plus a 15% administrative charge	
Right of Way					
Temporary Road Occupancy	per permit	E	\$110.00	\$110.00	May be required to provide a security deposit
Temporary Road Occupancy Permit - with Road Cut	per permit	E	\$300.00	\$300.00	May be required to provide a security deposit
Utility Installation (Permit still required)		E	no charge	no charge	May be required to provide a security deposit
Social, recreation, community or athletic events (Permit still required)		E	no charge	no charge	May be required to provide a security deposit
Equipment					
Equipment time to be billed for Non Township work	per hour	E	Current MTO Rental Rates (OPSS 127)	Current MTO Rental Rates (OPSS 127)	
Set fines per Sec. 61, Provincial Offences Act 1990					
Permit or cause the temporary occupancy or closure of a highway without a permit	per offence	E	\$250.00	\$250.00	

**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "I" - PUBLIC WORKS**

Service or Item	Unit of Measure	HST Status (T - Taxable) (E - Exempt)	Current Fee	Proposed Fee	Comments
Move or deface barricade, device, detour sign or notice	per offence	E	\$250.00	\$250.00	
Use or permit the use of a Highway closed to vehicular traffic	per offence	E	\$250.00	\$250.00	
Water & Wastewater					
Connection Fee	each	E	\$75.00	\$75.00	
Disconnection Fee	each	E	\$50.00	\$50.00	
Reconnection Fee	each	E	\$50.00	\$50.00	
Water Meter - Residential	each	E	\$530.00	\$530.00	
Water Meter - Multi Res/ Commercial	each	T	Cost Recovery	Cost Recovery	
Pressure Reducing Valve	each	E	\$92.00	\$97.00	Corrected to reflect fee in by-law
Water Restriction fine	each	E	\$50.00	\$50.00	
Water Restriction fine - During a ban	each	E	\$150.00	\$150.00	

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**TOWNSHIP OF SPRINGWATER
FEES AND CHARGES
SCHEDULE "J" - CEMETERY PRICE LIST**

Purchase of Interment Rights						
Description	Sub-description	Fee	Care and Maintenance	Total before HST	HST (13%)	Total
Full Grave/Lot	1 casket burial plus one urn or 4 urn burials	\$700.00	\$290.00	\$990.00	\$128.70	\$1,118.70
Cremation in-ground Lot	maximum 2 urn burials. Price includes cost of granite marker but not engraving	\$700.00	\$280.00	\$980.00	\$127.40	\$1,107.40
Corner Posts - Full Grave/Lot	4 posts includes installation	\$200.00	\$0.00	\$200.00	\$26.00	\$226.00

Purchase of Interment Rights - Columbarium Niche					
Located at the front entrance of cemetery for sides A, B, C, D. Price includes the cost of bronze plaque and initial engraving.					
Niche Row	Fee	Care and Maintenance	Total before HST	HST (13%)	Total
A (Top)	\$1,800.00	\$270.00	\$2,070.00	\$269.10	\$2,339.10
B	\$1,800.00	\$270.00	\$2,070.00	\$269.10	\$2,339.10
C	\$1,600.00	\$240.00	\$1,840.00	\$239.20	\$2,079.20
D (Bottom)	\$1,600.00	\$240.00	\$1,840.00	\$239.20	\$2,079.20

Interment/Burial Fees (Opening and Closing)				
No Sunday, Holiday or Winter Interments unless authorized by the Cemetery Owner.				
Description	Sub-description	Fee	HST (13%)	Total
Full Casket Burial	Regular working hours (weekdays 9:00am - 4:30pm)	\$600.00	\$78.00	\$678.00
	Weekdays after 4:30pm (no burials after 5:30pm)	\$700.00	\$91.00	\$791.00
	Saturdays (no burials after 4:00pm)	\$800.00	\$104.00	\$904.00
Cremated Remains - in ground lots & columbarium	Regular working hours (weekdays 9:00am - 4:30pm)	\$250.00	\$32.50	\$282.50
	Weekdays after 4:30pm (no burials after 5:30pm)	\$350.00	\$45.50	\$395.50
	Saturdays (no burials after 4:00pm)	\$450.00	\$58.50	\$508.50

Disinterment Fees				
Description	Sub-description	Fee	HST (13%)	Total
Full Grave/Lot		\$1,000.00	\$130.00	\$1,130.00
Cremation	in-ground lot and columbarium niche	\$275.00	\$35.75	\$310.75

Care and Maintenance for Monument & Marker Installation		
To be submitted by monument dealer prior to installation		
Description	Sub-description	Fee
Flat Marker	under 173 square inches	\$0.00
	173 square inches or more	\$100.00
Monument	less than 4 feet in length and height (including base)	\$200.00
	more than 4 feet in length and height (including base)	\$400.00

Monument and Marker Foundations				
Description	Sub-description	Fee	HST (13%)	Total
Upright Monument - Single Lot		\$525.00	\$68.25	\$593.25
Upright Monument - Double Lot		\$600.00	\$78.00	\$678.00
Upright Monument - Triple Lot		\$700.00	\$91.00	\$791.00
Staking	marking location of memorial not requiring foundation i.e. flat marker and pillow marker	\$80.00	\$10.40	\$90.40

Other Charges				
Description	Sub-description	Fee	HST (13%)	Total
Use of Winter Storage Vault	Burial in Midhurst Cemetery	\$80.00	\$10.40	\$90.40
Use of Winter Storage Vault	Burial in another Cemetery	\$150.00	\$19.50	\$169.50
Cancellation of Interment Rights	within 30 days of purchase	Full Refund		
Cancellation of Interment Rights	after 30 days of purchase and rights not used	10% of the cost of the Interment Rights Contract, to a maximum of \$350.00		
Transfer of Interment Rights	includes repurchase of rights by Township	\$100.00	\$13.00	\$113.00