

Arena Operator

Competition Number: 2022-57

Casual, Temporary Position

Non-Union

The Township of Springwater, located in the heart of Simcoe County, is a mixed urban/rural municipality with growing urban settlements and a prosperous agricultural sector. The municipality is currently recruiting for the casual, temporary position of Arena Operator at the Elmvale Community Arena. This position will report to the Supervisor, Facilities.

Position Responsibilities

Reporting to the Facilities Supervisor, the position will provide assistance at the Elmvale Community Arena and be responsible for:

- Operate ice maintenance equipment (ice resurfer) and regular refrigeration plant checks;
- Assist with custodial duties, maintenance, security and public relations, specific to the Elmvale Community Arena;
- Operate cleaning equipment as required and assist with cleaning and disinfecting between user groups;
- Assist with the supervision of scheduled ice and hall rentals, special events, tournaments and programs;
- Maintain facility quality and safety by adhering to predetermined safe operating procedures; and
- Assist work crews as required.

Qualifications and Experience

- Minimum completion of Secondary School education with related technical experience in facility operations, including ice making, ice resurfacing, and refrigeration;
- Ice-making experience and operating an ice resurfer in a small arena environment is considered an asset;
- Ontario Recreation Facilities Associations – Basic Arena Refrigeration (BAR) is an asset;
- Responsible self-starter with good time management skills, you are able to organize and complete all tasks with minimal supervision and within given time frames;
- Strong communication and interpersonal skills are required to deal with diverse individuals and confidence to address conflict situations with tact and diplomacy;
- Working knowledge of modern janitorial methods and equipment;

- Ability to perform general maintenance, manual labour and arena duties in all weather conditions;
- Ability to work independently and within a team environment;
- Good time management and record-keeping skills are necessary;
- Hold a valid Class 'G' driver's license in good standing;
- Must be available to workdays, afternoons, late evenings, weekends and statutory holidays; availability to work on a call-in, as needed basis is also required;
- Must hold a current Standard First Aid and CPR certificate with Automatic External Defibrillator Certification; and
- As a condition of employment, the successful candidate(s) must pass a Criminal Record Check including a Vulnerable Sector Screening.

Rate of Pay

Compensation for this position is \$24.73 to \$28.93 per hour plus statutory holidays and vacation pay as per the *Employment Standards Act*.

Hours of Work

This position is a non-unionized on-call, casual position with variable work hours to a maximum of 20 hours per week. Must be available to weekdays, afternoons, late evenings, weekends and statutory holidays

How to Apply

Apply online by visiting www.springwater.ca/careers and click on **Apply Now** to submit your cover letter and resume for Competition Number 2022-57.

Closing Date: October 7, 2022

Note: Applications that are not submitted online will not be considered. All applicants must provide a valid email address for communication purposes. Written correspondence pertaining to this recruitment may be sent to the email address provided. Applicants are responsible for ensuring that they check their email regularly. Personal information is collected under the authority of the *Municipal Act* and is used to determine eligibility for potential employment.

Important: As a condition of hire, all new employees will be required to comply the Township's mandatory COVID-19 Vaccination Policy that is in effect.

The Township thanks all applicants for their interest. Only those candidates selected for an interview will be contacted.

Accessible Accommodations

As an inclusive employer, we are committed to providing a fully accessible recruitment process. Please contact us at any time during the recruitment process and let us know what accessible supports you may need.