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## Mayoral Decision

**MD-2025-004**

**To direct People & Talent of the Township of Springwater to implement the Mayor's powers as they relate to the appointment of the Chief Administrative Officer for the Township**

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Whereas the Mayor has the authority to make certain decisions under Part VI. 1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001 ("Act"); and

Whereas Section 284.3 and 284.4 (Directions to Municipal Employees), the Mayor is assigned the power to direct staff in writing; and,

Whereas Section 284.5 (Powers re: Chief Administrative Officer), the powers of a municipality as it relates to the Chief Administrative Officer are assigned to the Mayor; and,

Whereas Section 284.6 (Organizational Structure, including Employment Matters), the Mayor is assigned the power to determine the organizational structure of the municipality which includes the power to hire, dismiss or exercise any other prescribed employment powers with respect to the head of any division or the head of any other part of the organizational structure; and,

I, Jennifer Coughlin, Mayor of the Township of Springwater, decide as follows:

1. To appoint and hire Stacey Forfar, as the full-time, permanent Chief Administrative Office of the Township, effective October 20, 2025.
2. To revoke the Interim appointment as set out in By-law 2025-005, effective September 12, 2025.
3. To direct People and Talent to carry out such actions and execute such documents as may be necessary to fully implement Section 1 – 2.

**This mayoral decision shall come into effect this 28<sup>th</sup> day of August, 2025.**

**Original Signed By**

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Jennifer Coughlin  
Mayor